

GOVERNOR APPOINTMENTS PANEL

Friday, 26th June, 2015

2.00 pm

Wantsum Room, Sessions House, County Hall,
Maidstone





AGENDA

GOVERNOR APPOINTMENTS PANEL

Friday, 26th June, 2015, at 2.00 pm
Wantsum Room, Sessions House, County
Hall, Maidstone

Ask for: **Andrew Tait**
Telephone **03000 416749**

Tea/coffee will be available before the meeting

Membership (7)

- Conservative (4): Mr D L Brazier (Chairman), Miss S J Carey, Mrs V J Dagger and Mr R J Parry
- UKIP (1): Mr N J Bond and Mrs Z Wiltshire (Substitute)
- Labour (1): Ms A Harrison
- Liberal Democrat (1): Mr D S Daley

UNRESTRICTED ITEMS

(During these items the meeting is likely to be open to the public)

A. PANEL BUSINESS

- A1 Membership
To note that Mr N J Bond has replaced Mrs Z Wiltshire as a Member of the Panel.
- A2 Substitutes
- A3 Declarations of Interests by Members in items on the Agenda for this meeting.
- A4 Minutes - 6 February 2015 (Pages 5 - 8)

B. APPOINTMENT OF LEA SCHOOL GOVERNORS

- B1 Authority Governors for Primary, Secondary and Special Schools in Kent (Pages 9 - 18)
- B2 Arrangements for consideration of a request to remove an Authority Governor (Pages 19 - 22)
- B3 Other items which the Chairman decides are Urgent

EXEMPT ITEMS

(At the time of preparing the agenda there were no exempt items. During any such items which may arise the meeting is likely NOT to be open to the public)

Peter Sass
Head of Democratic Services
03000 416647

Thursday, 18 June 2015

Please note that any background documents referred to in the accompanying papers maybe inspected by arrangement with the officer responsible for preparing the relevant report.

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KENT COUNTY COUNCIL

GOVERNOR APPOINTMENTS PANEL

MINUTES of a meeting of the Governor Appointments Panel held in the Wantsum Room, Sessions House, County Hall, Maidstone on Friday, 6 February 2015.

PRESENT: Mr D L Brazier (Chairman), Miss S J Carey, Mrs V J Dagger, Mr D S Daley, Ms A Harrison and Mrs Z Wiltshire

OFFICERS: Mr L Round (Governor Support Officer) and Mr A Tait (Democratic Services Officer)

UNRESTRICTED ITEMS**1. Panel Arrangements**
(Item A2)

RESOLVED that the following arrangements be noted:-

- (1) The panel's terms of reference now include the nomination of suitably skilled individuals to serve on school governing bodies;
- (2) authority has been delegated to the Corporate Director of Education and Young People's Services (in consultation with the Chairman of the Panel) to make appointments to governing bodies where the nominee meets the guidelines in full;
- (3) it continues to be the Panel's responsibility to make an appointment if there are more than one nominees who meet the guidelines in full; and
- (4) authority to make appointments to *interim* governing bodies has been delegated to the Corporate Director of Education and Young People's Services (in consultation with the Chairman of the Panel and the Local Member).

2. Minutes - 21 November 2015
(Item A4)

RESOLVED that the Minutes of the meeting held on 21 November 2014 are correctly recorded and that they be signed by the Chairman.

3. Authority Governors for Primary, Secondary and Special Schools in Kent
(Item B1)

(1) the Panel agreed to make the appointment of Mr D Horn to the governing body of John Mayne CEP School as it considered that, although his wife taught music at the school for 1^{1/2} hours per week, this was not a sufficiently significant amount of time to constitute a conflict of interest. It was agreed that the Governor Support Officer would write to Mr Horn explaining the Authorities expectations if any such conflict did arise.

- (2) RESOLVED that the appointments of Authority Governors to Primary, Secondary, Special Schools, Pupil referral Units, the Pool of Additional Governors and nominations to non-Authority Academies be agreed as set out in the Appendix to these Minutes.

APPENDIX
(Paragraph 3 of the Minutes refers)

1. ASHFORD

School

Ashford Oaks Community Primary School
East Stour Primary School
John Mayne CE Primary School
John Wesley Primary School
Rolvenden Primary School

Appointee

Mrs J Crampton
Mr R Cooke
Mr D Horn
Miss J Robinson
Ms K Booth-Clibborn

2. CANTERBURY

School

Cartwright and Kelsey CE Primary School

Appointee

Mrs A Burchell-Trent

3. DARTFORD

School

Wilmington Grammar School for Boys
Dartford Bridge Community School
Dartford Science and Technology College
Sutton-at-Hone CE Primary School

Appointee

Mr E Lampkin
Dr A Jefford
Mr P Shaw
Mr D Harbud

4. DOVER

School

River Primary School

Appointee

Mrs M Wynne

5. GRAVESHAM

School

Riverview Junior School

Appointee

Mr W Lambert

6. MAIDSTONE

7. SEVENOAKS

School

Oasis Hextable School
Horton Kirby CE Primary School
Shoreham Village School

Appointee

Mr A Jones
Mr J Cheesman
Mr J Dinnis

8. SHEPWAY

School

Lyminge CE Primary School
Sandgate Primary School

Appointee

Mrs D Munn
Mrs J Doherty

9. SWALE

School

Luddenham School
Ethelbert Road Primary School
St Edward's Catholic Primary School
Teynham Parochial CE Primary School

Appointee

Ms M Diamant
Mrs J Cox
Dr A Norley
Mr J Milham

10. THANET

School

Holy Trinity and St John's CE Primary School
St Saviour's CE Junior School
The Foreland School

Appointee

Mr M Andrews
Mr R Wilton
Mrs t Fullick

11. TONBRIDGE AND MALLING

School

Grange Park School
Mereworth Community Primary School
Ryarsh Primary School
Woodlands Junior School

Appointee

Mrs S Murray
Prof S Palmer
Mrs C Sutton
Mr A Collard

12. TUNBRIDGE WELLS

School

Colliers Green CE Primary School
Paddock Wood Primary School
Pembury Primary School
Sandhurst Primary School
St Peter's CE Primary School

Appointee

Mr J Speller
Mr J Cable
Miss P Sall
Mrs J Griggs
Mrs H Best

- 13. PUPIL REFERRAL UNITS**
- 14. PROPOSED FEDERATIONS**
- 15. POOL OF ADDITIONAL GOVERNORS**
- 16. NOMINATIONS TO ACADEMIES**

By: Corporate Director Education, Learning and Skills
To: Governor Appointments Panel – 26 June 2015
Subject: AUTHORITY GOVERNORS FOR PRIMARY, SECONDARY
AND SPECIAL SCHOOLS IN KENT
Classification: Unrestricted
File Ref: ST/06/15

Summary: To consider nominations for appointments to school governing bodies.

FOR DECISION

The following schedule shows for each school the names of persons nominated for the vacancy and the sponsor submitting the nominations.

Recommendations

Members are asked TO MAKE appointments for Authority governors in primary, secondary and special schools in this schedule.

Sue Tunnicliffe
Leadership And Governance Senior Improvement Advisor

Background Documents
GAP Report
Issues Paper

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Page No. Summary Papers	District	School Name Name of Nominee(s)	Comments	Guideline
1	Ashford	Kevin O'Connell	Attendance below the expected level at 33%. No Re-nomination form received.	General Principles
3	Gravesham	Mandy Cartwright	Mandy is the chair of governors at Kings Farm Primary. The school will federate with Ifield Primary on 01 September 2015. Her term of office will start then.	N/A
5	Swale	Donna Braizer	Donna is the owner of the attached private pre-school. The regulations state that: candidate is unlikely to be successfully nominated for appointment as a local authority governor to a school if: S/he is a member of staff in a Kent funded school Or S/he has worked at a school in the same area in the last 2 years There is unlikely to be a conflict of interest as the school does not have a nursery provision.	1 & 5
6	T&M	Linda Sharpe	Mrs Sharpe has been suspended since 2013 and is awaiting a panel hearing.	

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Report - Vacancy Detail Report (Governor Types)

Ashford

School Name	End Date	Governors Name	New/Re-nomination	Nominating Body	attendance	issues
Ashford Oaks Community Primary School						
Brabourne CE Primary School		Michael Taylor	New Nomination	Governing Body		
Chilham St Mary's CE Primary School						
Downs View Infant School						
East Stour Primary School						
Goldwyn School						
Lady Joanna Thornhill (Endowed) Primary School						
North School, The						
Tenterden St Michael's CE Primary School	30-Jun-15	Paul Chapman		Governing Body	100%	
WILLESBOROUGH INFANT SCHOOL (I)	30-Jun-15	Kevin O'Connell		Governing Body	33%	attendance below expected level

Canterbury

School Name	End Date	Governors Name	New/Re-nomination	Nominating Body	attendance	issues
Blean Primary School						
Bridge & Patrixbourne CE Primary School						
Chaucer Technology School						
Community College Whitstable		Rev. Simon	New Nomination	Governing Body		

		Tillotson				
The Federation of Chislet CEP and Hoath Primary Schools	31-Aug-15	Georgina Glover	Re-nomination	Governing Body	75%	
Elham CE Primary		Mr H Carson	New Nomination	Governing Body		
Herne Bay Junior School						
Orchard School, The		Lauren McCann	New Nomination	Governing Body		
St Nicholas' School, Canterbury						
St Thomas' Catholic Primary School, Canterbury						
Whitstable & Seasalter Endowed CEJ School						
Wickhambreaux CEP School		Alexandra Gordon	New Nomination	Governing Body		

Dartford

School Name	End Date	Governors Name	New/Re-nomination	Nominating Body	attendance	issues
Graylands School, The - Governing Body						
Dartford Grammar School for Girls - Governing Body						
Langafel CE (VC) Primary School - Governing Body						
Our Lady's Catholic Primary School, Dartford - Governing Body						
Rowhill School - Governing Body						
St Anselm's Catholic Primary School - Governing Body						

Dover

School Name	End Date	Governors Name	New/Re-nomination	Nominating Body	attendance	issues
ACA Dover Christ Church Academy						
ACA The Dover Federation for the Arts						
Aycliffe Community Primary School	04-Jul-15	Kate Hester	Re-nomination	Governing Body	100%	
Dover, St Mary's CE Primary School						
FED The Federation of The Downs & Northbourne Church of England Primary Schools	30-Aug-15	Geoff Smith	Re-nomination	Governing Body	100%	
Green Park Community Primary School						
Guston CE Primary School	30-Jun-15	Valerie Clough	Re-nomination	Governing Body	100%	
Hornbeam Primary School	27-Sep-15	Marlene Burnham	Not Willing	Governing Body		
St Martin's School, Dover						

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Gravesham

School Name	End Date	Governors Name	New/Re-nomination	Nominating Body	attendance	issues
Cobham Primary School	30-Jun-15	Julie Wilder	Re-nomination	Governing Body	79%	
Federation of Kings Farm and Ifield Primary Schools	01-Sep-15	Mandy Cartwright	New Appointment	Governing Body		The GB does not start until 1-9-15
Northfleet Nursery School						
Northfleet Technology College						

Maidstone

School Name	End Date	Governors Name	New/Re-nomination	Nominating Body	attendance	issues
ACA Maidstone St John's CE Primary School						
ACA The Maplesden Noakes School						
Bredhurst CE Primary School						
Brunswick House Primary School						
Greenfields Community Primary School						
Harrietsham CEP School						
Hunton CEP School						
Sutton Valence Primary School						

Sevenoaks

School Name	End Date	Governors Name	New/Re-nomination	Nominating Body	attendance	issues
Downchurchill CEP School		Mrs Barbara Humphrey	New Nomination	Governing Body		
Crockenhill Primary School				Governing Body		
Downsview Community Primary	30-Jun-15	Margaret Moyle	Re-nomination	Governing Body		
Fawkham CEP School						
Halstead Community Primary School	30-Jun-15	Steve Grice		Governing Body		
Hever CE (VA) Primary School						
Penshurst CE (VA) Primary School						
Shoreham Village School						
St Mary's CE (VA) Primary School						
St Paul's Cof E Primary school Swanley		Mrs K Frame	New Nomination	Governing Body		
Sundridge and Brasted CEP School	31-Jul-15	Paul Jack		Governing Body		

Shepway						
School Name	End Date	Governors Name	New/Re-nomination	Nominating Body	attendance	issues
Brenzett CE Primary School						
Hawkinge Primary School						

Swale

School Name	End Date	Governors Name	New/Re-nomination	Nominating Body	attendance	issues
Borden CEP School						
Bredgar CEP School						
Canterbury Road Primary School						
Ethelbert Road Primary School						
Hartlip Endowed CEP School		Donna Brazier	New nomination	Governing Body		Is the owner of the attached private pre-school
St George's CE Primary School (VA) Minster						

Thanet

School Name	End Date	Governors Name	New/Re-nomination	Nominating Body	attendance	issues
Bromstone Primary School						
Garlinge Primary School & Nursery -	27-Sep-15	William Herbert		Governing Body	100%	
St Anthony's School						
St Ethelbert's Catholic Primary School						
The Foreland School						

Tonbridge And Malling

School Name	End Date	Governors Name	New/Re-nomination	Nominating Body	attendance	issues
ACA Wrotham School						
Grange Park School						
Lunsford Primary School						
St Mark's CEP School, Eccles						
St Peter's CE Primary School, Aylesford	05-Jul-15	Linda Sharpe	Wishes unknown	Governing Body		Please see issues paper
Sussex Road Community Primary School						
The Discovery School	30-Jun-15	Anne Gouldthorpe	Re-nomination	Governing Body	95%	
The Judd School						
Trottiscliffe CEP School						
Wateringbury CE Primary School						

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Tunbridge Wells

School Name	End Date	Governors Name	New/Re-nomination	Nominating Body	attendance	issues
Bidborough CEP School						
Cranbrook CEP School						
Frittenden CE Primary School						
Hawkhurst CE Primary School						
PRU West Kent Learning Federation PRU						
Sissinghurst CEP School						
St Augustine's Catholic Primary School, Tun Wells						
St James' CE Junior School						

By: Director of Governance and Law

To: Governor Appointments Panel – 26 June 2015

Subject: Arrangements for consideration of a request to remove an Authority Governor

Classification: Unrestricted

Summary: The Panel has been asked to consider a request to remove an Authority Governor

FOR DECISION

Introduction

1. The County Council has been asked to consider the removal of an Authority Governor. This report is purely concerned with the arrangements for consideration of this request and makes no reference at all to the facts of the case.
2. The Procedure for consideration of such requests is set out in **Appendix 1**. At this point, the first three stages of the procedure have been carried out, except that the Governor has expressed strong doubts about some aspects of the information that has not been provided to the governor.
3. Consideration of the grounds for the removal request has been carried out by Sage Patel (Senior Solicitor) on behalf of the Director of Governance and Law.

The next steps

4. The Panel now has to nominate three Members to consider the request, including the procedural issues. For ease of reference, the three nominated Members will be described as the *Removal Request Panel* (RRP) for the remainder of this report. The Chairman will be the Chairman of the Governor Appointments Panel, if he wishes to serve on the RRP. If not, the three members will need to elect their own Chairman. The membership should comprise 2 Conservative and 1 Opposition Member of the Governor Appointments Panel. Those who serve on the RRP would not be eligible to consider any appeal.
5. The first task of the RRP will be to consider whether it has sufficient evidence on which to base a decision. This consideration will not require a formal meeting as no actual decision will be taken on the question at hand. It is suggested that the three RRP Members arrange to meet informally at the earliest possible opportunity in order to decide whether it wishes for more information to be provided by either party or that it has sufficient information for it to be able to consider the request formally.
6. The RRP will then need to set a date for formal consideration of the request. This meeting will be not be open to the public.

Recommendations

7. The Panel is invited to nominate three of its Members to serve on the Removal Request Panel (RRP).

Andrew Tait
Democratic Services Officer
03000 416749

Background Documents
None

Process for the Removal of local authority governors

Local authority governors may be removed from office by the local authority that nominated them. The local authority must give written notice of the removal to the clerk to the governing body and to the governor concerned.

Procedure

1. The governing body, the Cabinet Member for Education and Health Reform, the Local Member or the Corporate Director for Education and Young People's Services makes a formal written proposal to KCC Governor Appointments Panel (GAP) for removal of a local authority governor, giving reasons for the proposal.
2. Before the remainder of the procedure commences, the grounds for the removal request will be forwarded to the Director of Governance and Law who will advise on their legal soundness.
3. The proposal for removal is shared with the governor concerned, and he/she is provided with an opportunity to provide a written response.
4. A Panel of 3 elected Members is convened by GAP to consider the removal proposal and the governor response.
5. An investigation may be commissioned by the Panel if it feels it has insufficient evidence on which to base its decision.
6. A decision is reached and shared with the individual governor concerned and the governing body.
7. In the event of the removal being agreed, the individual is informed of their right of appeal.

Appeal

1. Further information is sought and/or provided by either or both parties.
2. A Panel of 3 (previously uninvolved) elected Members is convened by GAP to consider the proposal, findings of the original hearing, and any additional information provided.
3. The Panel reaches a decision and shares it with the individual governor and the governing body.

*Local authority governors are automatically **disqualified** from continuing to serve if at any time they meet the grounds for disqualification*

These Guidelines were approved by Selection and Member Services Committee on 8 October 2014. They take into account changes arising from the Education Act 2002: specifically, the new School Governance (procedures) (England) Regulations 2014, the Education and Inspections Act 2006, and The School Governance (Constitution) (England) Regulations 2014.